

STUDENT SERVICES

Once you have decided to attend Sonoma State University, how do you make sure that you take full advantage of your University experience? Answer: Get involved!

At Sonoma State University, we are committed to enhancing the quality of life for all students. The University offers a wide range of student services and co-curricular programs and activities to support our goals of student satisfaction, retention, and graduation. We encourage you to become familiar with these services and programs that enrich your college experience. They are provided by the professional staff in the division of Student Affairs and Enrollment Management.

Student Affairs and Enrollment Management includes the following units, all of which are committed to delivering high quality student services and student activities.

- Admissions
- Advising, Career, and EOP Services
- Associated Students, Inc.
- Center for Student Leadership, Involvement and Service
- Children's School
- Counseling and Psychological Services
- Disability Services for Students
- Educational Mentoring Teams
- International Services
- Learning Skills Services
- New Student Orientation and Family Programs
- Residential Life
- SSU Writing Center
- Student Conduct
- Student Health Center
- Student Records
- Testing Services
- Tutorial Center
- University Support and Preparation Services
- Veteran's Services

Student Affairs and Enrollment Management

Salazar Hall 1018
(707) 664-4237
www.sonoma.edu/saem/

VICE PRESIDENT

Mission Statement

The mission of the Division of Student Affairs and Enrollment Management is to facilitate the recruitment, development, retention and graduation of all students through high-quality educational and out-of-classroom experiences, programs and support services

Our goal is to provide students with the necessary academic support services and co-curricular programs and activities to ensure that time spent pursuing their educational objectives is

both productive and satisfying. By providing timely, accurate, and consistent information and academic support services to students, the division contributes to the success of students in their pursuit of their educational, career, and life goals. By providing learner-centered and developmentally appropriate programs and activities, the division promotes student self-understanding, self-esteem, and self-motivation as well as the development of leadership skills, appreciation of human diversity, responsible and healthy behavior, and respect for others. To this end, the division provides a continuum of activities, programs, and services that begin before students enter the University and continue beyond graduation. Descriptions of the activities, services, and programs within Student Affairs and Enrollment Management follow.

Admissions

Salazar Hall 2030
(707) 664-2778
<http://www.sonoma.edu/ar/>

Student Outreach

Salazar Hall 1010
664-3029
<http://www.sonoma.edu/ar/prospective/>

Under the direction of the Office of Admissions, the Student Outreach Office provides several services to prospective students. The Student Outreach Office coordinates student recruitment, houses our campus tour programs, provides preadmissions information, operates the East Bay Initiative Program, and plans various campus events such as Seawolf Day, the North Bay College Fair, phone campaigns, and various counselor conferences.

Reentry Services

(707) 664-3029

Sonoma State University encourages all potential students in the pursuit of educational goals and personal and professional development.

Mature learners who have been away from the academic environment for some time and wish to return to school should contact the Student Outreach Office, (707) 664-3029, for information about admissions criteria.

Advising Career and EOP (ACE) Services

Salazar Hall 1070
(707) 664-2427
www.sonoma.edu/sas/advising/

Mission Statement

Advising, Career, and EOP Services empower Sonoma State students to be architects of their own futures through educational, career, and life planning.

We provide:

- Academic advising for undeclared and undecided students;

- Guidance and resources to all students in the areas of career development and employment;
- Access and support services for first-generation low-income EOP students; and
- Administration and interpretation of standardized admission and placement tests.

We are committed to excellence in advising, teaching, and mentoring to address the needs of the whole student. We work in collaboration with the larger University community to provide an environment in which students are respected and diversity is valued.

Academic Advising for Undeclared Students

Undeclared students are assigned an advisor from the Advising Center. Undeclared students are assisted in identifying appropriate general education and other coursework that will help in major exploration and will meet their academic goals toward graduation. Undeclared students are encouraged to begin career development planning to identify areas of interests in order to declare a major by the end of their sophomore year.

Career Services

Salazar Hall 1070
(707) 664-2196
www.sonoma.edu/sas/crc/

Sonoma State University's Career Services is an important link between the worlds of academia and the ever-changing environment of the work world. Career Services assists all SSU students in making informed decisions about their futures and graduating in a timely manner by providing comprehensive resources, programs, and advising on career development, job search, internships, and employment.

Career resources include assessment inventories, a career resource library, and a broad array of online tools. They include Seawolf Jobs, a free online job listing and career management service, which lists full- and part-time jobs, internships, and volunteer opportunities from on-campus and off-campus employers. And InterviewStream, an online video-based interview preparation tool that provides feedback on non-verbal behavior and communication missteps. Programs include workshops and panel, an annual career fair, and classroom presentations.

Career Planning and Exploration

In addition to career advising and assessment inventories, a range of tools is available to students to use independently. They include EUREKA, an interactive, computer-assisted career planning and exploration program, and online self-directed career planning. Publications and databases on career development, occupational information, job search strategies, employers, graduate school, and study abroad are located in the Career Library.

Community Involvement Program

Sonoma State promotes community service as a relevant component of students' academic studies. The Community Involvement

Program (CIP) is designed to facilitate experiential learning and service to the community by providing a means for students to earn academic credit for their volunteer experiences. Students volunteer in a variety of settings, including schools, hospitals, environmental and recreation programs, group homes, day care centers, and senior centers. Students with declared majors can learn more about CIP in their departmental offices or on the Career Services website, and undeclared students can come to advising drop-ins for CIP information.

Internships

An internship is a pre-professional experience, designed in close consultation with a faculty advisor, that gives the student an opportunity to apply knowledge from the classroom in an employment setting consistent with the student's chosen career field. Internships allow students to gain in-depth, practical work experience and academic credit simultaneously. Employers increasingly seek candidates with relevant work experience and often rely on internships as an important recruitment tool.

Students can work with the Internship Coordinator in their department. Internship opportunity listings are also available in Career Services and on the career website, where a fuller description of SSU internship policies can also be found. Faculty sponsors in each department handle internship supervision, evaluation, and credit granting.

Employment Services

Services are available to address the student's complete range of employment needs, from part-time and seasonal jobs and internship listings to full-time, career-related employment.

Career Services works with students and employers to maximize students' success in locating employment and to satisfy employer demand for employees with up-to-date skills. We offer career advising, workshops, and class presentations on job search strategies, resume/cover letter writing, and interview preparation. Part-time and seasonal job listings are continually developed, and thousands of opportunities are posted to help students earn money to support themselves during their college years, build marketable skills, and make valuable career connections. Career Services also lists most on-campus student employment positions, including both student assistant and federal college work-study jobs.

Our annual career fair in spring semester brings employers to campus who are seeking students for part-time and summer jobs and internships as well as entry-level professional work.

Educational Opportunity Program (EOP)

(707) 664-2427
www.sonoma.edu/sas/eop/

The Educational Opportunity Program (EOP) is charged with improving access and retention of historically low-income and educationally disadvantaged students who have the potential to perform and succeed in the California State University. Beginning with students' admission to the University, advisors provide academic, career, and transitional advising to EOP students. Advisors assist students with

concerns regarding housing, financial aid, and balancing college with personal life demands while meeting graduation requirements. Both first-time freshmen and transfer applicants are considered for EOP. Students must file for FAFSA (Free Application for Federal Student Aid) to be considered for EOP. Students who are admitted to EOP will be considered for an EOP Grant.

Students who wish to apply to the EOP can apply through CSU Mentor, <http://www.csumentor.edu/>. Check the EOP Interest on the Undergraduate Application and complete the EOP Application on the CSU Mentor website.

First-time freshmen who are admitted to EOP participate in the week long residential Summer Bridge Program and in the EOP Academy during their freshman year.

EOP Academy

The Educational Opportunity Program (EOP) Academy is designed to provide academic and social support for our incoming EOP First-time Freshmen (FTF) through the creation of a learning community. Incoming students will enroll in a block of classes with approximately 20 other EOP FTF. It has been demonstrated that students taking part in this type of learning community tend to adapt more quickly to the challenges of college. They form a connection to the University, develop a peer support group, and receive assistance from their faculty more quickly and more effectively than do similar students who have not participated in the Academy program. During their second semester at Sonoma, EOP Academy students continue to take a group of linked classes organized for them.

EOP Summer Bridge Program

The Summer Bridge Program at Sonoma is a one-week residential program during the summer designed to facilitate the successful transition of Educational Opportunity Program students to the University setting. This transition process is developmental in nature and includes personal, social, and educational areas. All incoming EOP first-time freshmen (FTF) attend Summer Bridge.

Alcohol and Drug Education Program

Salazar Hall 1018

(707) 664-2850

<http://www.sonoma.edu/saem/adep.shtml>

The Alcohol and Drug Education Program (ADEP) at Sonoma State University is a program designed to promote the well-being of all members of our educational community by providing educational programs, educational interventions, and referral services for students, staff, and faculty. In addition, we are committed to creating an environment within SSU and the surrounding community that supports informed, lawful, and safe decision-making regarding alcohol and other drug use.

Associated Students, Inc.

Student Union Building

(707) 664-2815

www.sonoma.edu/AS

The Associated Students, Inc. (ASI), is a nonprofit corporation that serves to enrich the lives and education of Sonoma State University students. This mission is realized through two distinct roles. First, ASI promotes student interests through advocacy and representation. Second, as a corporation owned and governed by students for students, ASI supports and sponsors a variety of programs, services, clubs, and organizations. ASI encourages opportunities to enhance the development of students through leadership participation, community service, social interaction, and the development of individual attitudes and values.

ASI offers students the chance to represent fellow students and advocate for student interests at Sonoma State and statewide as ASI Executive Officers, as members of the ASI Board of Directors, and as Committee Representatives. All SSU students (excluding fee waiver students) are eligible to serve in these positions and students are elected or appointed to office for a one-year term. Student government allows students to develop leadership, decision-making, budget management, and policy-making skills. More than 200 students participate in our campus democracy.

The Associated Students, Inc., services for students include Transitional Housing, the Short-Term Loan program, supplemental health insurance, sports club insurance, and "banking services" for clubs. In addition, the Associated Students, Inc., partners with the Center for Student Leadership, Involvement and Services and the Sonoma Student Union Corporation to offer a variety of student activities.

Center for Student Leadership, Involvement and Service (CSLIS)

Student Union Building, 1st floor

(707) 664-2391

www.sonoma.edu/CampusLife/

ocl.student@sonoma.edu

Leadership Programs

CSLIS serves as the hub of leadership programs at SSU. Whether you're a student new to campus or about to graduate, we offer a wide variety of leadership development programs serving all students at all levels. Activities range from off-campus weekend intensive leadership retreats to workshops and programs on various topics relating to personal growth and leadership development. Students who choose to enroll in UNIV 238 - Foundations of Leadership are encouraged to apply for a number of important student leadership positions, including Peer Mentors for the First Year Experience Teams, Orientation Leaders, Summer Bridge Leaders, and Community Service Advisers for the Residential Life Community. Additionally, CSLIS collaborates with other campus entities to support a wide range of programs and services both on-campus and in the community.

www.sonoma.edu/saem/leadership

Student Organizations

With over one hundred chartered student organizations, joining one is an excellent way to get involved, meet people, develop friendships, and gain leadership experience. Additionally, serving as an officer allows you to take your leadership skills to the next level. As a member or officer of a student organization, you'll learn about organizational issues such as membership recruitment, fundraising, running effective meetings, managing conflicts, and program planning. The relationships and experiences you gain through your involvement in a student organization will have a lasting effect on your time at SSU and after graduation.

www.sonoma.edu/campuslife/clubs

Greek Life

What do all sororities and fraternities have in common? All chapters at Sonoma State (and internationally) share the common values of academic achievement, diversity, community service, and friendship, and provide a plethora of leadership opportunities for members. There are 13 Greek organizations on campus with a combined total membership of approximately 500 SSU students. Visit our website to learn more about the fraternities and sororities on campus and how to join. www.sonoma.edu/campuslife/greek

SAFE Peer Education

SAFE Peer Educators offer peer-to-peer education to the campus community on health and safety issues including responsible alcohol use, sexual assault prevention, and healthy sexuality/HIV/STI's. SAFE Peer Educators facilitate classroom discussions and plan campus and community health-related special events including Alcohol Awareness Week, World AIDS Day, SAFE Spring Break, Take Back the Night, and Clothesline project.

Studies show that people are more likely to hear and understand messages that may change attitudes and behaviors if they believe the messenger is similar to them in lifestyle and faces the same concerns and pressures. In student groups, researchers found that they relied on their peers as their most important sources of information about many topics. To learn more about becoming a peer educator, contact SAFE at safe@sonoma.edu

www.sonoma.edu/campuslife/safe

The Children's School

Children's School
(707) 664-2230
www.sonoma.edu/tcs

The Children's School is a program of the Associated Students, Inc. We provide high quality early childhood education services to children of SSU student, staff, and faculty families. Our NAEYC accredited developmental program for ages one through five years is steeped in active sensory experiences and grounded in environmental ethics. We operate as the Child Development Laboratory on campus and welcome students from many different disciplines to observe and learn from and about children. Our model school is staffed with Master Teachers who train our large SSU student staff in best practices and theories in Early Education.

Counseling and Psychological Services

Stevenson Hall 1088
(707) 664-2153
www.sonoma.edu/counselingctr

Brief counseling is provided to enrolled students who are experiencing personal difficulties that interfere with their ability to take full advantage of the University experience. Licensed psychologists and doctoral-level interns provide individual, couples, and group counseling. Our goal is to facilitate the following: personal growth and self-esteem, development of satisfying relationships, effective communication and decision-making skills, and the establishment of personal values. Counselors assist clients to express and clarify their concerns and to identify specific changes that might be helpful to them. Interventions are aimed at increasing self-awareness, utilizing existing coping strategies more effectively, and developing additional skills to deal more successfully with problems.

The counseling staff offers groups and workshops on a variety of themes, such as substance abuse, conflict resolution, assertiveness training, eating issues, body image, test anxiety, procrastination, and men's and women's issues. Drop-in/crisis hours are available daily. Referrals are made to community agencies and private practitioners for students requiring specialized services. For information and appointments, call (707) 664-2153.

Disability Services for Students

Salazar Hall 1049
(707) 664-2677 (voice)
(707) 664-2958 (TDD/Text Telephone)
www.sonoma.edu/dss

Disability Services for Students (DSS) ensures people with disabilities equitable opportunities for higher education and promotes the civil rights of students with disabilities. Students are challenged and supported in developing self-determination and independence as people with disabilities. DSS assists in educating the campus community about the rights of people with disabilities, as well as the contributions they make to the University. At the University, students with disabilities are considered underrepresented, educational equity students. DSS works within the University community, ensuring that it upholds its responsibilities to recognize and develop these students' competencies.

Disability Services for Students offers a coordinated, wide-ranging program that reflects Sonoma State University's emphasis on the autonomy and responsibility of the individual. DSS recognizes the growth-catalyzing power of disability and diversity and works closely with students in their development of self-advocacy skills.

Access will be different for each student, depending on the individual's needs. Disability Services for Students guides and encourages students to use University resources that will bring them success and independence.

An Accessible Learning Environment

Physical accessibility is important to SSU. The campus site is flat,

making it easier to travel from one location to another. Campus compliance to current structural access laws is an ongoing consideration with Facilities Planning. Campus accessibility specifically includes curb cuts, ramps, elevators, water fountains, telephones, restrooms, and power doors.

Disability Services for Students coordinates auxiliary services to ensure that the University's obligations to state and federal laws prohibiting disability discrimination are fulfilled.

Services

The goal of Disability Services for Students is to foster student development and to promote independence and self-advocacy by offering a supportive, yet non-intrusive style of service delivery. Disability management advisors are available for personal and academic advising. After a student registers with the program, services are available to any student with a disability, including physical, psychological, sensory, learning, and temporary. Students must provide medical verification and register for services. The University does not provide testing for disability verification.

Disability Services for Students maintains a team approach to providing services. Liaisons are established with key staff in other departments including the Library, Admissions and Records, Financial Aid Office, Residential Life, Learning Center, Academic Advising, Career Services, Educational Opportunity Program, Counseling and Psychological Services, and other programs.

Registered students with verified disabilities may be eligible for services from DSS such as:

Educational services

- Academic advising
- Goals clarification
- Consultation and advocacy

Classroom-access services

- Readers
- Notetakers
- Interpreters
- Testing arrangements

Support services

- Liaison with the state Department of Rehabilitation
- Disability management advising
- Assistive technology assistance and training
- Liaison with other campus departments and programs
- Campus orientation
- Individual accessibility needs
- Assistive Technology Lab
- Alternative media

Delta Alpha Pi International Honor Society is chartered on the Sonoma State University campus. The honor society recognizes students with disabilities for their academic accomplishments and facilitates

development of skills in leadership, advocacy, and education for participating SSU students.

Academic Support Courses

UNIV 102 is an advising and college orientation program for incoming first-time freshmen. It represents a joint effort of the Academic Affairs and Student Affairs divisions aimed at enhancing retention of our freshmen. UNIV 102 consists of a faculty member or a student services professional and a peer advisor. As students make the transition to Sonoma State, one of the most important roles UNIV 102 plays is providing accurate advising to incoming students so they begin their educational career with appropriate coursework and educational and career planning.

UNIV 102 provides the instruction for a three-unit First Year Experience course and the academic advising for assigned freshmen. While the course is not required for graduation, most freshmen will benefit from understanding how to access the various resources on campus, such as the computer network and the Jean and Charles Schulz Information Center, as well as other topics such as:

- The meaning, value, and expectations of a liberal arts college education;
- Problem-solving and decision-making: selection of a college major and a future career choice;
- Navigating the University curriculum: how to graduate in four years;
- Learning how to learn: study skills and success in college; and
- Interpersonal relations and related student lifestyle responsibilities regarding wellness, alcohol and drug use, sexual harassment, and many other important topics.

In addition to offering the opportunity to become oriented to the many services the University has to offer, UNIV 102 is an ideal setting for developing important connections with other students who are new to the University.

During the first year, UNIV 102 contacts include advising, class time (Freshman Seminar), and informal social activities. UNIV 102 ensures that new students have at least one faculty/staff member from Sonoma to guide and advise them through their academic career and help make their University experience a satisfying one.

UNIV 102 members consult with other campus team members to solve problems or help students receive technical assistance when needed. In addition to academic faculty, team members include staff from Admissions and Records, Residence Life, Educational Opportunity Program (EOP), Advising Center, Career Services, Learning Skills Services, and others as appropriate.

International Services

International Services
Salazar Hall 1060
(707) 664-2582
Fax: (707) 664-3130
e-mail: international@sonoma.edu
www.sonoma.edu/sas/is

International Services provides the SSU campus community with a variety of programs, services, and activities related to international education and exchange, including:

- Support services and social programming for matriculated international students in the University and in Sonoma State American Language Institute;
- Visa, legal status, and travel documentation services for nonimmigrant students, faculty, and research scholars;
- Operation of study abroad programming for SSU, including the CSU International Programs; and
- Operation of the National Student Exchange.

See the Admissions section of this catalog for application and general information for international students.

International Student Services

The international student advisor provides advising to Sonoma's international student population including our F-1 and J-1 status students and scholars. As Primary Designated School Official, our advisor provides consultation and documentation and signs off on many immigration matters, including applications for special work permission, extensions of stay, change of visa status, maintenance of F or J status, passport and visa requirements, replacement of lost documents, travel documentation, transfer of schools, reinstatement for students who have fallen out of F-1 status, and the Practical Training benefit.

International Services also provides help understanding University policies such as the registration process, payment of fees, scholarships, orientation, housing, and required health insurance. Discussion or counseling are available regarding cultural adjustment to the United States, American academic differences, testing, and personal problems. The international student advisor works closely with the International Education Exchange Council (IEEC) student club, which provides a rich array of field trips and social engagements to help students round out their experience in the United States. There are just under 60 international students at SSU and about 70 in our Language Program (see Sonoma State American Language Institute).

Study Abroad Opportunities and the National Student Exchange

Students who want to get the most from their Sonoma educational experience should try going away! Most people in the world follow the well-worn paths of life, but some students want to explore, and "push the envelope," to excel, and to extract from their education every bit of opportunity. Study Abroad and National Student Exchange were created for these students.

The California State University International Programs

Developing intercultural communication skills and international understanding among its students is a vital mission of The California State University (CSU). Since its inception in 1963, the CSU International Programs has contributed to this effort by providing qualified students an affordable opportunity to continue their studies abroad for a full academic year. More than 15,000 CSU students have taken advantage of this unique study option.

International Programs participants earn resident academic credit at their CSU campuses while they pursue full-time study at a host university or special study center abroad. The International Programs serves the needs of students in more than 100 designated academic majors. Affiliated with more than 70 recognized universities and institutions of higher education in 19 countries, the International Programs also offers a wide selection of study locales and learning environments.

Australia

Griffith University
Macquarie University
Queensland University of Technology
University of Queensland
University of Western Sydney
Victoria University

Canada

The Universities of the Province of Quebec including:
Bishop's University
Concordia University
McGill University
Université Laval
Université de Montréal
Université du Québec system

Chile

Pontificia Universidad Católica de Chile (Santiago)

China

Peking University (Beijing)
Shanghai Tiao Tong University (Shanghai)

Denmark

Denmark's International Study Program (the international education affiliate of the University of Copenhagen)

France

Institut des Etudes Françaises pour Étudiants Étrangers, L'Académie d'Aix-Marseille (Aix-en-Provence) Universités de Paris I, III, IV, VI, VII, VIII, X, XI, XII, XIII, Institut Catholique de Paris, Université de Marne-La-Vallée, Université de Versailles-Saint-Quentin-en-Yvelines, and Université Evry.

Germany

University of Tübingen and a number of institutions of higher education in the Federal state of Baden-Württemberg

Ghana

University of Ghana (Legon)

Israel

Tel Aviv University

The Hebrew University of Jerusalem

University of Haifa

Italy

CSU Study Center (Florence)

Università degli Studi di Firenze

La Accademia di Belle Arti Firenze

Japan

Waseda University (Tokyo)

Korea

Yonsei University (Seoul)

Mexico

Instituto Tecnológico y de Estudios Superiores de Monterrey,

Campus

Querétaro

New Zealand

Massey University (Palmerston North)

South Africa

University of Kwazulu-Natal

Nelson Mandela Metropolitan University

Spain

Universidad Complutense de Madrid

Universidad de Granada

Sweden

Uppsala University

Taiwan

National Taiwan University (Taipei)

National Tsing Hua University

United Kingdom

Bradford University

Bristol University

Hull University

Kingston University

Sheffield University

University of Wales Swansea

International Programs pays all tuition and administrative costs for participating California resident students to the same extent that such funds would be expended to support similar costs in California. Participants are responsible for all personal costs, such as transportation, room and board, and living expenses. Financial aid, with the exception of Federal Work-Study, is available to qualified students.

To qualify for admission to International Programs, students must have upper-division or graduate standing at a CSU campus by the time of departure. Students at the sophomore level may, however, participate in programs in Canada, France, Germany, Korea, and Mexico. California Community Colleges transfer students are eligible to apply directly from their community colleges. Students must also possess a current cumulative grade point average of 2.75 or 3.0, depending on the program for which they apply. Some programs also have language study and/or other coursework prerequisites.

Additional information and application materials may be obtained on campus, or by writing to The California State University International Programs, 401 Golden Shore, Sixth Floor, Long Beach, California 90802-4210. Visit us on the World Wide Web at www.calstate.edu/ip/.

Non-CSU Study Abroad

International Services will also provide general assistance to students who wish to participate in a program or attend an institution which is not a partner in the CSU International Programs.

The National Student Exchange

The National Student Exchange is a program that provides opportunities to study through exchange in the United States, Canada, and Puerto Rico.

Many opportunities will be available to you when accessing courses and programs from NSE's over 200 member campuses. Think of the adventure, the diversity of people, the culture, and the geography among the 49 states, District of Columbia, 3 territories, and 4 Canadian provinces where NSE has member colleges and universities. Consider the impact this program can have on your personal and academic growth, as well as the implications for your future.

Semester and academic year exchanges are available for sophomores, juniors, and seniors who have and maintain a 2.50 grade point average. Academic courses completed as a National Student Exchange participant are considered residence units at Sonoma State.

Further information and application materials may be obtained at International Services.

New Student Orientation and Family Programs

Salazar Hall 1010

(707) 664-4464

<http://www.sonoma.edu/saem/orientation/>

The mission of the Sonoma State University New Student Orientation and Family Programs is to facilitate the successful transition of new students and their families into the campus community. Through the promotion of the University's academic expectations and support, as well as developmental opportunities, our programs assist students and their families in feeling engaged and prepared in identifying academically, socially, and culturally as a Seawolf.

Summer Orientation provides the opportunity for first-time freshmen to meet other new students, learn about campus life and

services available to them, and interact with student leaders. Also, during Summer Orientation, students receive advising and register for their fall semester courses. Parents and guardians are invited to attend and become informed during the Family Orientation Program that is held simultaneously with the student sessions. Summer Orientation programs are offered typically in June and early July.

New Student Orientations are held each semester for our incoming transfer students. Transfer students have the opportunity to learn how their prior course work will lead to a degree from SSU, meet with a faculty advisor in their department, learn about various campus services and programs, review the registration process, and register for their courses.

Residential Life

Chateau Building
(707) 664-4033
www.sonoma.edu/sas/reslife/

The campus Residential Community provides comfortable, convenient, personalized living accommodations for approximately 2,650 single students. The residential life program is designed to be an important part of the student's overall educational experience by providing recreational, social, and educational opportunities. The professional Residential Life staff are trained as educational mentors and academic advisors.

The professional and student staff within the Residential Community provide personal support for the individual student in transitioning to the University environment. There is a diverse program of activities to create a sense of belonging in the Residential Community and the University by providing and supporting social, recreational, athletic, and cultural programming. These may include a trip to see a theatre production in San Francisco, hear Maya Angelou speak, whale watch at the ocean, play on an intramural team, or barbecue with neighbors.

The Residential Student Association (RSA), the student government for residents, is an outstanding opportunity to develop leadership skills. RSA is responsible for representing resident concerns to the University administration as well as planning major program events within the residential community. Village Councils also provide opportunities for leadership and involvement in the residential community for even our newest students. Our Residential Life student groups are involved in regional and national organizations, enabling students to expand their skills and abilities.

Special living options enhance the student's University experience. Freshman Interest Groups (FIGS), Women in Math and Science House, International House, Upper-Division, and Substance-Free Living Environments are among the current options.

Center for Culture, Gender Sexuality

The Center for Culture, Gender, and Sexuality (CCGS) works to foster an environment where student leaders feel empowered to become change agents for social justice. The Center works to build relationships between faculty, staff and students that develop a university community that honors and values diversity and supports

student retention efforts. Though the CCGS addresses the particular experiences of traditionally under-represented students based on but not limited to race, color, religion, national origin, gender, gender identity, sexual orientation and disability, all are welcome.

Student Conduct

Salazar Hall 1018
(707) 664-2838
<http://www.sonoma.edu/saem/judicial.shtml>

The President of the University has authority in disciplinary actions. In compliance with CSU Executive Order 1043 the President may assign a campus official or officials to be the Student Conduct Administrator, whose responsibility is to determine whether to initiate disciplinary action under the Student Conduct Code. The Director of Judicial Affairs and Special Projects is the designated Student Conduct Administrator for this University.

The University is committed to maintaining a safe and healthy living and learning environment for its students, faculty, staff, and the greater campus community. Each member of the campus community has an obligation to engage in behaviors that contribute toward these common goals. Every member of this living and learning community must assume responsibility for becoming educated about the policies, procedures, and standards followed at this institution.

Students will be held accountable for their actions when their behavior goes beyond what the Sonoma State University community considers to be reasonable and responsible. Students referred to the Student Conduct Administrator will participate in a disciplinary process which emphasizes education, tolerance, integrity, and respect.

Student Health Center

Student Health Center Building
(707) 664-2921
<http://www.sonoma.edu/shc/>
Accredited by the Accreditation Association for Ambulatory Healthcare, Inc.

Sonoma State University maintains a nationally accredited, on-campus Student Health Center (SHC) that provides outpatient primary medical care as well as health education, public health and disease prevention services for regularly enrolled SSU students. The Student Health Center is located along West Redwood Circle, between the Schultz Library/Information Center and Rachel Carson Hall, and East of the Zinfandel dining area of the residence halls. Hours are 8 a.m. to 4:30 p.m. M-F, excluding campus closures and holidays. A limited extended-hours clinic is currently held until 5:30 p.m. on Mondays when academic year classes are in session.

Staffing: The Student Health Center's professional staff includes board certified physicians as well as nurses, nurse practitioners, pharmacists, lab technologist, and X-ray technologist.

Services: The SHC provides quality outpatient medical care for acute and subacute illnesses, injuries and basic mental health

concerns. Pharmacy, lab, x-ray, travel and athletic medicine and preventative medical services such as immunizations, Pap smears, contraception, and health education are also provided. While interim and transitional care is offered for medical stabilization and support purposes, continuing comprehensive care is not provided for chronic or complex conditions that may require hospitalization, after hours monitoring, the attention of a medical specialist, or similar interventions that are beyond the scope, staffing or hours of operation of the Student Health Center.

SHC medical visits, health education, and public health services are available at no additional charge to regularly enrolled SSU students who have paid the necessary per semester registration fees. Discounted user fees are in place to cover the acquisition cost of medications, vaccines, specialized diagnostic tests, and certain other supplemental medical supplies. Nominal fees are also charged for pre-employment and pre-participation physicals and for summer services.

Regularly enrolled SSU students who have paid SSU campus registration fees may receive basic medical visit services at other California State University Student Health Centers without additional charge during their regular academic enrollment. Health insurance is not required to use the Student Health Center. However, personal health insurance is recommended, because students are financially responsible for medical services they receive outside the SHC and from off campus entities. A private insurance carrier that contracts directly with registered CSU students offers a moderately priced supplemental health insurance policy designed to complement SHC services by covering necessary off campus, after hours, and out of area health care. Contact the SSU Associated Students Office (707 664-2815) or check www.csuhealthlink.com for information.

Confidentiality: SHC medical records and related individually identifiable health information are confidential and are held in a manner consistent with state and federal law as well as national accreditation standards. Parents, family members, University personnel and other individuals who are not the healthcare providers and SHC support staff directly involved in the student's medical care do not have access to SHC medical information without the patient's consent.

Student Health Advisory Committee (SHAC): Opportunities for student involvement and advocacy relevant to campus health issues are available through SHAC and health promotion projects. Those interested in serving on SHAC are encouraged to contact the Student Health Center. Those interested in health promotion projects should contact the SHC health educator.

Testing Services

Salazar Hall 1070
(707) 664-2947
<http://www.sonoma.edu/sas/testing/>

Testing Services provides a variety of services to the campus community designed to assist students in their admission, placement, and graduation requirements. Tests are offered on a regularly

scheduled basis. An annual test calendar is included online in the Schedule of Classes and in the Testing Office. Students must pre-register for all tests. For information on all tests offered at SSU, view our website at <http://www.sonoma.edu/sas/testing/>.

Disabled students who require special arrangements should contact Disability Resources at (707) 664-2677 or (TDD) (707) 664-2958 at least one month prior to the test date.

The following are regularly offered through Testing Services:

Undergraduate candidates for admission

- ACT-Residual (SSU only)

Placement tests

- CSU English Placement Test (EPT)
- CSU Entry-Level Math Test (ELM)

Graduate school candidates

- Graduate Record Exam (GRE), Subject Tests only
- Law School Admissions Test (LSAT)

Credential candidates should contact either the Credentials Office, at (707) 664-2832, or the Recruitment and Information Specialist, at (707) 664-2593, for test requirements.

Students interested in graduate work at Sonoma State University must check with their department about specific testing requirements.

University Support and Preparation Services

University Support Services (707) 664-2698
Preparation Services (707) 664-2428
<http://www.sonoma.edu/saem/sps>

Departmental Mission

The mission of University Support and Preparation Services at Sonoma State University is to empower students to access and succeed in higher education by providing a spectrum of services that promote academic, social, and personal success. The various programs assist University and pre-college students in achieving and maintaining academic excellence, facilitate college and career planning, and conduct academic advising. Some programs offer supplemental instruction, grant aid, tutoring, summer camps, activities, field trips, and college tours. Eligibility varies by program; please call individual offices for information. All programs are free of charge for eligible participants.

Learning Skills Services

(707) 664-2698
www.sonoma.edu/lss

Learning Skills Services (LSS) provides tutoring, counseling, mentoring, supplemental instruction, and remedial courses for 350 eligible low-income, first-generation and disabled University students. LSS also includes a Grant Aid component providing supplemental grant funding for eligible students as well as graduate school preparation services and a laptop loan program. LSS is a TRIO Student Support Services federally funded project. LSS is located in Salazar 1040.

National Graduate School Achievement Program (NoGAP)

(707) 664-2698

The NoGAP Program assists undergraduate students in preparing for graduate school with the intent of pursuing doctoral studies. Eligibility is based on a variety of factors and activities include research projects, mentoring, internships, tutoring, advising, symposium attendance and GRE preparation workshops. The NoGAP program is a federally funded TRIO McNair Scholars project and is located in Salazar 1040.

SSU Tutorial Center

(707) 664-2429

www.sonoma.edu/sas/tutorial

The Tutorial Center provides peer-tutoring services to all enrolled SSU students free of charge. Tutoring is by appointment and is available in selected subjects; please call for availability and appointments. In some cases, SSU faculty enhance this service by organizing small group workshops or study groups led by a Tutor attached to certain courses. The SSU Tutorial Center receives supplemental funding from the Associated Students and is located in Salazar 1040.

CSU Early Assessment Program

(707) 664-4351

All 11th-grade students in the state of California can now take the California Standards Test in mathematics and English and, upon completing additional questions and meeting a satisfactory score, will be exempt from taking college placement exams (ELM/EPT) at each CSU campus throughout California. Students are notified of their readiness for college and directed to resources to assist in college preparation. Teacher in-service training is also available. Superintendents, Principals, Counselors, Testing Coordinators, and parents wishing additional information are encouraged to contact the Early Assessment Program (EAP) or visit the website at www.calstate.edu/eap. EAP is located in Building 49.

Academic Talent Search Program

(707) 664-3122

Academic Talent Search (ATS) is designed for 6th-12th grade Sonoma County students with academic potential. ATS outreach staff and instructors provide 700 eligible program participants with field trips, college campus tours, workshops, and information about college placement and financial aid. Program participants are low-income and/or potential first-generation college students. ATS is a federally funded program and is located in Building 49.

Upward Bound Programs

(707) 664-4073 Upward Bound Sonoma

(707) 664-3017 Upward Bound North

(707) 994-6471 Upward Bound Lake

(707) 664-4073 Upward Bound Math & Science

The Upward Bound programs are designed for low-income and/or first-generation potential college students attending targeted high schools in Sonoma, Napa, Mendocino, and Lake Counties. All Upward Bound students attend an academic year program and a Summer Academy program that emphasizes both academic and motivational skills development. Students also participate in career development, college placement, and tutorial services. The Upward Bound programs are federally funded and are located in Building 49.

Writing Center

Schulz Information Center 1103

(707) 664-4401

www.sonoma.edu/programs/writingcenter

The Writing Center offers assistance in writing-related issues to all members of the SSU community, with the primary goal of helping students improve as academic writers. Students can request tutoring help for any writing task at any point in the writing process, from generating ideas to editing for correctness. In addition to one-on-one and group tutorials, the Center offers online services available through our website.

The center also offers in-class workshops for students on writing-related issues and consultations for instructors and academic units on improving writing across the curriculum.

Call or come to the Center to make tutoring appointments or to talk with the director about other services.