

# FEES, EXPENSES, AND FINANCIAL ASSISTANCE

## Customer Services Center

Salazar Hall  
(707) 664-2308

## Financial Aid Office

Salazar Hall  
(707) 664-2389

## Scholarship Office

Salazar Hall  
(707) 664-2261

## 2009 - 2010 Schedule of Fees\*

See the Fee Schedule online for most current fees and information,  
[www.sonoma.edu/ar/registration/Fees.shtml](http://www.sonoma.edu/ar/registration/Fees.shtml)

Fees required of all students for one semester:

### Resident Undergraduate

Units per semester	1 - 6	7+
Associated Students Fee	\$90	\$90
Consolidated Service Fee	\$13	\$13
Facilities Fee	\$14	\$14
Instructionally Related Activities Fee	\$203	\$203
State University Fee	\$1,167*	\$2,013*
Student Health Fee	\$120	\$120
Student Union Fee	\$192	\$192
<b>Total Resident Undergraduate</b>	<b>\$1,799</b>	<b>\$2,645</b>

### Resident Graduate

Units per semester	1 - 6	7+
State University Fee	\$1,440*	\$2,481*
Campus-based Fees	\$632	\$632
<b>Total Resident Graduate</b>	<b>\$2,072</b>	<b>\$3,113</b>

### Resident Credential Student\*\*

Units per semester	1 - 6	7+
State University Fee	\$1,356*	\$2,337*
Campus-based Fees	\$632	\$632
<b>Total Resident Credential Student</b>	<b>\$1,988</b>	<b>\$2,969</b>

### Graduate Business Professional Fee (MBA)

Per Unit \$210 in addition to registration fees

\*The CSU makes every effort to keep student costs to a minimum. Fees listed in published schedules or student accounts may need to be increased when public funding is inadequate. Therefore, CSU must reserve the right, even after initial fee payments are made, to increase or modify any listed fees, without notice, until the date when instruction for a particular semester or quarter has begun. All CSU listed fees should be regarded as **estimates** that are subject to change upon approval by The Board of Trustees.

\*\* Students seeking an Initial Multiple Subject, Single Subject, or Special Education teaching credential (preliminary, clear, Level I, or Level II) admitted to a credential program with classified or conditionally classified status.

## Nonresident Students (U.S. and Foreign)

Tuition is not charged to legal residents of California; however, nonresidents and foreign visa students are required to pay tuition in addition to fees charged to all students.

Tuition for Nonresident students in addition to registration fees:

- Charge Per Unit \$372

The total nonresident tuition paid per term will be determined by the number of units taken. The maximum nonresident tuition per academic year (as of 2009-10) is \$11,160.

Mandatory systemwide fees are waived for those individuals who qualify for such exemption under the provisions of the *California Education Code* (see section on fee waivers).

Students are charged campus fees in addition to systemwide fees. Information on campus fees can be found by contacting the Customer Services Center .

Nonresident students are eligible for an installment payment plan. There is a 15% service fee on the plan. Contact the Customer Services Office for details.

## Other Fees and Charges

ACT- Residual Test	\$30
Alcohol and Other Drug Intervention	
Level I Alcohol and Drug Intervention	\$65
Seawolf Substance Intervention Program	\$180
Alumni Placement - Career Planning/Job Search	\$25
Application Fee	\$55
(This fee is payable upon application for admission or readmission by all new students or students returning after an absence of two or more semesters.)	
Arts and Humanities Single Subject Evaluation	\$60
Bilingual Education Program Test for	
Spanish and Culture	\$35
Bio Feedback Training	\$15 / \$75
Chemistry Eyeglasses	\$4
College Major Scorecard	\$5
Counseling Transcript Evaluation	\$50
Credential Processing and Evaluation	\$25
Credential Processing Non-SSU Applicants	\$40
Credential Out of State Verification	\$15
Credential Subject Matter Authorization Eval.	\$15
Dishonored Check or Credit Card Fee	
(returned for any cause)	\$20
Failure to meet administratively required	
appointment or time limit	\$20
FEPL	\$250
Health Center/Pharmacy/Lab Service	cost
Items lost or broken, or damage to	
University property	cost
Late Registration	\$25
Lost Keys	\$25 - \$400

Meyers-Briggs Test	\$10-16	BIOL 338	\$25
Modern Language Lab Fee	\$10	BIOL 350	\$30
Modern Language Proficiency Exam	\$50	BIOL 465	\$20
Musical Equipment Deposit	\$20	BIOL 502	\$40
Musical Instrument/Audio/Visual Equipment Use	\$25	CALS 310	\$10
National League of Nursing Exam	\$45	CHEM 102,105, 115 A/B, 255, 232	\$25
PE Lost Equipment	cost	CHEM 316, 335A, 336, 401, 402, 441	\$35
PE Towel/Locker Use (optional)	\$5	COMS 385 (1-2 units)	\$25
RICA Exam Review (SSU students)	\$35	COMS 385 (3-4 units)	\$50
RICA Exam Review (non-SSU students)	\$50	COUN 525	up to \$25
Social Science Subject Matter Prep Program	\$60	ENSP 323	\$15
Strong Interest Inventory	\$20	ENSP 375	\$20
WEPT	\$35	ENSP 411 A/B	\$40

Deposits for locker keys and breakage required in some laboratory courses. These deposits are refundable in whole or in part. If deposits are not required, charges may be made against the student for undue breakage or failure to clear locker and/or return key.

### Specific Course Fees

Payable when service is rendered. Students have the option of obtaining materials or services for specific courses from sources other than the University, so long as they meet the instructional requirements.

ARTH 212A/B	\$15	ENSP 430/440	\$30
ARTH 363	\$36	ENSP 444	up to \$250
ARTS 102	\$20	GEOG 314 A/B	\$10
ARTS 103	\$20	GEOG 314 D	up to \$150
ARTS 204	\$35	GEOG 318	up to \$ 200
ARTS 208, 308	\$45	GEOG 360	\$10
ARTS 210, 310	\$62	GEOL 102	\$12
ARTS 220, 320, 420	\$10	GEOL 120	\$130
ARTS 229, 329, 429	\$61	GEOL 304	\$175
ARTS 230, 330, 430	\$61	GEOL 308	\$195
ARTS 236, 336, 436	\$50	GEOL 412	\$185
ARTS 238, 338, 438	\$25	GEOL 418	\$175
ARTS 245	\$54	GEOL 420	\$195
ARTS 298, 498	\$25	GEOL 496	\$125
ARTS 304, 404	\$35	KIN 342	\$10
ARTS 335, 435	\$68	LIBS 101/102	\$100
ARTS 340, 440	\$54	LIBS 201/202	\$100
ARTS 342,442	\$54	LIBS 360	\$15
ARTS 382, 482	\$54	NURS 205	\$160
ARTS 400	\$30	NURS 305	\$25
ARTS 432	\$61	NURS 509	\$25
ARTS 457	\$45	NURS 549	\$25
ARTS 458	\$45	NURS 550A	\$25
ARTS 496 (Field Trip)	cost	POLS 345	\$350
BIOL 121	\$15	THAR 300 (Field Trip)	\$120
BIOL 122	\$30		
BIOL 220	\$90		
BIOL 314	\$30		
BIOL 330	\$30		

### Library Fees

Community Borrower Cards	\$10/3 months
Friends of the Library Card	varies

### Overdue Fees

25 cents per day on 28-day loan items; \$10 maximum fine per item

### Overdue Fees for Reserve Materials

\$20 maximum fine per item

2 hrs.	\$1 an hour
1 day	\$5 a day
3 days	\$5 a day
7 days	\$5 a day

### Overdue fees for media items

Audiocassettes	\$1 a day
Compact discs, CD roms, videos,	

DVDs, laser discs, slides, phonos	\$1 a day
Headphones, phono keys	\$1 an hour

### **Parking Fees**

Auto, reserved, per semester	\$262
Auto, non-reserved, per semester	\$ 94
Motorcycle, per semester	\$22
Daily permit	\$2.50

### **Miscellaneous Fees**

For other fees and charges, consult the current *Schedule of Classes*. Deposits for locker keys and breakage are required in some laboratory courses. These deposits are refundable in whole or in part. If deposits are not required, charges may still be made for undue breakage or failure to clear lockers and/or return keys. In addition, fees are required for miscellaneous expenses in some courses, as indicated in catalog course descriptions, and for field trips.

A fee of \$25 per semester is charged for use of music department instruments and equipment. In addition, a deposit of \$20 is required for each instrument checked out for each semester. The deposit will be refunded with the return of the instrument.

### **Credit Cards**

VISA, MasterCard, American Express, and Discover cards may be used for payment of student fees.

### **Refund of Fees Including Nonresident Tuition**

Regulations governing the refund of mandatory fees, including nonresident tuition, for students enrolling at the California State University are included in Section 41802 of Title 5, *California Code of Regulations*. For purposes of the refund policy, mandatory fees are defined as those systemwide fees and campus fees that are required to be paid in order to enroll in state-supported academic programs at the California State University. Refunds of fees and tuition charges for self-support programs at the California State University (courses offered through extended education) are governed by a separate policy established by the University.

In order to receive a full refund of mandatory fees, including nonresident tuition, a student must cancel registration or drop all courses prior to the first day of instruction for the term. Information on procedures and deadlines for canceling registration and dropping classes is available from Admissions and Records, Ruben Salazar Hall 2030, and in the *Schedule of Classes*.

For state-supported semesters, quarters, and non-standard terms, or courses of four (4) weeks or more, a student who withdraws during the term in accordance with the University's established procedures will receive a refund of mandatory fees, including nonresident tuition, based on the portion of the term during which the student was enrolled. No student withdrawing after the 60 percent point in the term will be entitled to a refund of any mandatory fees or nonresident tuition.

For state-supported semesters, quarters, and non-standard terms, or courses of less than four (4) weeks, no refunds of mandatory fees and nonresident tuition will be made unless a student cancels registration or drops all classes prior to the first day in accordance with the University's established procedures and deadlines.

Students will also receive a refund of mandatory fees, including nonresident tuition, under the following circumstances:

- The tuition and mandatory fees were assessed or collected in error;
- The course for which the tuition and mandatory fees were assessed or collected was cancelled by the University;
- The University makes a delayed decision that the student was not eligible to enroll in the term for which mandatory fees were assessed and collected, and the delayed decision was not due to incomplete or inaccurate information provided by the student; or
- The student was activated for compulsory military service.

Students who are not entitled to a refund as described above may petition the University for a refund demonstrating exceptional circumstances, and the chief financial officer of the University, or designee, may authorize a refund, if he or she determines that the fees and tuition were not earned by the University.

Information concerning any aspect of the refund of fees may be obtained from the Senior Director for University Business Services.

### **Customer Services Center**

**Salazar Hall  
(707) 664-2308**

The following student-related functions are found in the Customer Services Center:

- Enrollment and Housing Deposits
- Registration fee payments
- Miscellaneous course fee payments
- WEPT and other test fees
- Equipment fees
- Requests for refund of fees
- Sale of parking decals
- Parking citation payments
- Housing room and board payments
- Issuance of campus keys
- Lost and found
- Paycheck pick-up
- Financial aid check disbursement
- Clearance of financial holds

- Routine maintenance requests for dorm students
- I.D. Card issuance and validation
- University-related notary services
- Travel reimbursement for students appointed to system-wide committees

The Customer Services Center is open extended hours, including evenings, when classes are in session. Refer to the current *Schedule of Classes* for hours of operation.

## Fees and Debts Owed to the Institution

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Should a student or former student fail to pay a fee or a debt owed to the institution, the institution may “withhold permission to register, to use facilities for which a fee is authorized to be charged, to receive services, materials, food, or merchandise, or any combination of the above from any person owing a debt” until the debt is paid (see Title 5, *California Code of Regulations*, Sections 42380 and 42381).

Prospective students who register for courses offered by the University are obligated to pay fees associated with registration for those courses. Failure to cancel registration in any course for an academic term prior to the first day of the academic term gives rise to an obligation to pay student fees including any tuition for the reservation of space in the course.

The institution may withhold permission to register or to receive official transcripts of grades or other services offered by the institution from anyone owing fees or another debt to the institution. The institution may also report the debt to a credit bureau, offset the amount due against any future state tax refunds due the student, refer the debt to an outside collection agency and/or charge the student actual and reasonable collection costs, including reasonable attorney fees if litigation is necessary, in collecting any amount not paid when due.

If a person believes he or she does not owe all or part of an asserted unpaid obligation, that person may contact the campus business office. The business office, or another office on campus to which the business office may refer the person, will review all pertinent information provided by the person and available to the campus and will advise the person of its conclusions.

## Fee Waivers

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The *California Education Code* includes provisions for the waiver of certain mandatory system-wide fees as follows:

Section 66025.3 - Qualifying children, spouses, or unmarried surviving spouses of a war period veteran of the U.S. military who is totally service-connected disabled or who died as a result of service-related causes; children of any veteran of the U.S. military who has a service-connected disability, was killed in action, or died of a service-connected disability and meets specified income provisions; qualifying dependents of a member of the California

National Guard who in the line of duty and in active service of the state was killed or became permanently disabled, or died of a disability as a result of an event while in active service of the state; and undergraduate students who are the recipient of, or the child of, a recipient of a Congressional Medal of Honor and meet certain age and income restrictions;

Section 68075 (a) – An undergraduate student who is a member of the Armed Forces of the United States stationed in this state on active duty, except a member of the Armed Forces assigned for educational purposes to a state-supported institution of higher education, is entitled to resident classification only for the purpose of determining the amount of tuition and fees.

(b) A student seeking a graduate degree who is a member of the Armed Forces of the United States stationed in this state on active duty, except a member of the Armed Forces assigned for educational purposes to a state-supported institution of higher education, shall be entitled to resident classification only for the purpose of determining the amount of tuition and fees for no more than two academic years, and shall thereafter be subject to Article 5 (commencing with Section 68060).

Section 68121 - Student enrolled in an undergraduate program who are the surviving dependent of any individual killed in the September 11, 2001 terrorist attacks on the World Trade Center in New York City, the Pentagon building in Washington, D.C., or the crash of United Airlines Flight 93 in southwestern Pennsylvania, if the student meets the financial need requirements set forth in Section 69432.7 for the Cal Grant A Program and either the surviving dependent or the individual killed in the attacks must have been a resident of California on September 11, 2001.

Students who may qualify for these benefits should contact the Admissions and Records Office for further information and/or an eligibility determination.

## Procedure for the Establishment or Abolishment of a Student Body Fee

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The law governing the California State University provides that fees defined as mandatory, such as a *student body association fee* and a *student body center fee*, may be established. A *student body association fee* must be established upon a favorable vote of two-thirds of the students voting in an election held for this purpose (*Education Code*, Section 89300). A *student body center fee* may be established only after a fee referendum is held which approves by a two-thirds favorable vote the establishment of the fee (*Education Code*, Section 89304). The *student body fee* was established at Sonoma State University by student referendum on May 2, 1980. The campus President may adjust the *student body association fee* only after the fee adjustment has been approved by a majority of students voting in a referendum established for that purpose (*Education Code*, Section 89300). The required fee shall be subject to referendum at any time upon the presentation of a petition to the campus President

containing the signatures of 10 percent of the regularly enrolled students at the University. Once bonds are issued, authority to set and adjust *student body center fees* is governed by provisions of the *State University Revenue Bond Act of 1947*, including, but not limited to, *Education Code*, sections 90012, 90027, and 90068. *Student body association fees* support a variety of cultural and recreational programs, childcare centers, and special student support programs.

The process to establish and adjust other campus-based mandatory fees requires consideration by the campus fee advisory committee and sometimes a student referendum. The campus President may use alternate consultation mechanisms if he/she determines that a referendum is not the best mechanism to achieve appropriate and meaningful consultation. Results of the referendum and the fee committee review are advisory to the campus President. The President may adjust campus-based mandatory fees, but must request the Chancellor establish a new mandatory fee.

For more information or questions, please contact the CSU Chancellor's Office, (562) 981-4579.

## Average Support Cost Per Full-time Equivalent Student and Sources of Funds

The total support cost per full-time equivalent student (FTES) includes the expenditures for current operations, including payments made to students in the form of financial aid, and all fully reimbursed programs contained in state appropriations. The average support cost is determined by dividing the total cost by the number of full-time equivalent students (FTES). The total CSU 2009/10 final budget amounts were \$2,337,952,000 from State General Fund appropriations (not including capital outlay funding), \$1,593,422,000 from State University Fee Revenue, \$300,342,000 from other fee revenues, and reimbursements for a total of \$4,231,716,000. The number of projected 2009/10 full-time equivalent students (FTES) is 357,403. The number of full-time equivalent students is determined by dividing the total academic student load by 15 units per term (the figure used here to define a full-time student's academic load).

The 2009/10 average support cost per full-time equivalent student based on General Fund appropriation and State University Fee revenue only is \$11,000 and, when including all sources as indicated below, is \$11,840. Of this amount, the average student fee support per FTE is \$5,298, which includes all fee revenue in the state higher education fund (e.g. State University Fee, nonresident tuition, application fees, and other miscellaneous course fees).

### Average Cost

2005/06	Amount	per FTE Student	Percentage
Total Support Cost	\$4,231,716,000	\$11,840	100%
• State Appropriation	2,337,952,000	6,542	55%
• Student Fee Support <sup>1</sup>	1,593,422,000	4,458	38%
• Other Income & Reimbursements <sup>2</sup>	300,342,000	840	7%

<sup>1</sup>Student fee support represents campus 2009/10 final budget submitted State University Fee revenue. <sup>2</sup>The other income and reimbursements represent campus other fee 2009/10 final budget revenues submitted, as well as reimbursements in the CSU

### Operating Fund.

The average CSU 2009/10 academic year, resident, undergraduate student fees required to apply to, enroll in, or attend the university is \$4,893. However, the costs paid by individual students will vary depending on campus, program, and whether a student is part-time, full-time, resident, or nonresident.

## Selective Services

The federal Military Selective Service Act (the "Act") requires most males residing in the United States to present themselves for registration with the Selective Service System within thirty days of their eighteenth birthdays. Most males between the ages of 18 and 25 must be registered. Males born after December 31, 1959, may be required to submit a statement of compliance with the Act and regulations in order to receive any grant, loan, or work assistance under specified provisions of existing federal law. In California, students subject to the Act who fail to register are also ineligible to receive any need-based student grants funded by the state or a public postsecondary institution.

Selective Service registration forms are available at any U.S. Post Office, and many high schools have a staff member or teacher appointed as a Selective Service Registrar. Applicants for financial aid can also request that information provided on the Free Application for Federal Student Aid (FAFSA) be used to register them with the Selective Service. Information on the Selective Service System is available and the registration process may be initiated online at [www.sss.gov](http://www.sss.gov).

## Financial Aid and Scholarship Programs

### Financial Aid Office

Salazar Hall  
707 664-2389  
Fax 707 664-4242  
[finaid@sonoma.edu](mailto:finaid@sonoma.edu)  
[www.sonoma.edu/FinAid](http://www.sonoma.edu/FinAid)

By contacting the Financial Aid Office staff and accessing the office's website, students and their families can find out about federal and state financial aid programs and, if eligible, be awarded monetary assistance to meet the costs of attending Sonoma State University.

The staff is committed to providing each applicant with timely and efficient customer service, as well as ensuring that students have access to current and accurate information about the steps and deadlines for completing the financial aid application process.

### Financial Aid Programs

Financial aid can be in the form of grants, loans, employment, and scholarships. Students may receive assistance from the following programs:

#### Federal Aid

- Federal Pell Grants
- Federal Academic Competitiveness Grants
- Federal SMART Grants

- Federal TEACH Grants
- Federal Supplemental Educational Opportunity Grants
- Bureau of Indian Affairs Grants
- Federal Work Study (FWS)
- Federal Perkins Loans
- Federal Direct Student Loans
- Federal Direct Parent Loans for Undergraduate Students

#### **State Aid**

- Cal Grants A and B
- Child Development Teacher Grants
- Alan Pattee Scholarships
- Assumption Program of Loans for Education
- Graduate Assumption Program of Loans for Education
- Robert C. Byrd Honors Scholarships
- Educational Opportunity Program Grants
- Graduate Equity Fellowships
- State University Grant

The Financial Aid Office has developed an informative and supportive website where students can find descriptions and specific eligibility requirements for the programs listed above. Students are encouraged to visit links provided on the website, to apply online, and to review the information about the California Student Aid Commission's programs on its website at [www.csac.ca.gov](http://www.csac.ca.gov) and information about federal financial aid at [www.studentaid.ed.gov](http://www.studentaid.ed.gov)

#### **Additional Work Opportunities**

Employment is generally available in Sonoma County and the surrounding University service area to students with ability and initiative. The Career Services Center in Salazar Hall can be helpful in referring interested students to part-time job opportunities.

#### **Application Procedures**

All new and continuing financial aid applicants are required to complete and submit the Free Application for Federal Student Aid (FAFSA) at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). By submitting this single application, applicants will be considered for most of the federal and state financial aid programs that are listed above (excluding BIA and non-FWS employment). New applicants for Cal Grants must also file a California Student Aid Commission GPA Verification Form by March 2. The FAFSA asks for confidential information about family income, assets, household size, etc., which is used by the Financial Aid Office to establish financial need and determine what aid, if any, the student is eligible to receive.

To help avoid errors and to speed up processing of your FAFSA, apply online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). FAFSA on the Web worksheets will be available from the site by December. You (and your parent, if you will be required to report your parents' information) should also apply for a federal PIN at [www.pin.ed.gov](http://www.pin.ed.gov) in December so you can sign your FAFSA electronically.

Apply as early after January 1 as possible. Those who apply in January will have first priority to the available funding. To be considered for priority filing and to apply for a new Cal Grant, you must file your application by March 2.

The Financial Aid Office expects the student and the student's family to make every effort possible to finance the student's education. Students who do not meet the federal definition of financial independence from their parents must provide parental financial data. This information, in addition to the student's own resources, will be taken into consideration when determining a student's eligibility for the various aid programs administered by the University. The student's financial need is determined by subtracting those resources available for education from a standard student budget.

It is toward meeting this need - the difference between costs and resources - that financial aid is directed. Generally, the need is met by a "package" - loan, scholarship, employment, and/or grant. Notification of aid for the following year is sent to each applicant once the FAFSA has been received. This process usually begins in late March for newly admitted students and in mid-June for continuing students.

Questions regarding a student's eligibility or types of financial aid offered should be directed to the Financial Aid Office. Contact hours, phone numbers, and e-mail addresses are available on the financial aid website at [www.sonoma.edu/FinAid/](http://www.sonoma.edu/FinAid/).

#### **Scholarship Office**

Salazar Hall 1010

(707) 664-2261

Fax 707 664-4410

[www.sonoma.edu/Scholarship/](http://www.sonoma.edu/Scholarship/)

#### **University Scholarship Program**

The University Scholarship Program at Sonoma State is made possible through the generous support of individuals, businesses, and organizations who recognize the outstanding contributions made by the University and its graduates.

Any incoming freshman, undergraduate, or graduate student planning to attend Sonoma State University full-time beginning in the fall semester, whether entering or continuing, is eligible. However, official notification of admission is not required. Application to, acceptance by, or enrollment in the University is required.

Most University scholarships are awarded on the basis of an applicant's academic record and overall achievements without special consideration of financial need. A minimum cumulative GPA of 3.00 on a 4.00 point scale is required. Students with a GPA of 3.5 or higher are most competitive in our program.

Applications of candidates are reviewed by the University Scholarship Committee. The committee asks each applicant to submit a personal narrative and two letters of recommendation, in addition to the basic scholarship application form.

Scholarship applications are available beginning September 15 each year. Applications and required materials must be received or postmarked by January 15. Students interested in applying for any

of the awards offered through the University Scholarship Program may obtain an application form by:

1. Downloading the application from the Scholarship Office website: [www.sonoma.edu/scholarship](http://www.sonoma.edu/scholarship);
2. E-mailing the Scholarship Office at [scholarships@sonoma.edu](mailto:scholarships@sonoma.edu);
3. Contacting the Scholarship Coordinator in Salazar Hall 1010;
4. Calling (707) 664-2261; or
5. Faxing a request to (707) 664-4410.

### **Presidential Scholar Program**

In addition to the University Scholarship Program, Sonoma State also guarantees a \$1,000 President's Scholar Scholarship for incoming first-time freshmen who have a weighted cumulative 4.00 GPA for their sophomore and junior years and for the first semester of their senior years. The GPA calculation does not include P.E. courses, but does allow for "weighting" of honors, advanced placement and/or international baccalaureate courses, according to the high school's policy. Please contact the Scholarship Office by phone, e-mail, or fax for more information.

### **Alan Pattee Scholarships**

Children and spouses of deceased public law enforcement or fire suppression employees who were California residents and who were killed in the course of law enforcement or fire prevention or suppression duties are not charged mandatory system-wide fees (state university fee and application fee) at any California State University campus, according to the *Alan Pattee Scholarship Act, Education Code*, Section 68120. Students qualifying for these benefits are known as Alan Pattee scholars. For more information, contact the Office of Admissions for an eligibility determination.

### **Departmental and Athletic Scholarships**

Many departments at SSU offer scholarships to students within their majors. Athletic scholarships are also given. Contact your department or respective coach for more information.

### **External Scholarships**

Community, social and service groups, employers, churches, and other organizations often provide scholarships. Applicants should check with their high school counselors or local foundations and community groups for more information.

Note: Receipt of any scholarship may affect eligibility for certain financial aid. Recipients should check with the Financial Aid Office to determine their options.

### **Appeals**

Students have the right to appeal their financial aid award or any other financial aid decision that they feel affects them adversely and that falls outside of the jurisdiction of federal, state, or chancellor's office regulations. This right includes answers to questions, explanations of financial aid policies and procedures, and a request for reconsideration. The initial appeal is made in writing, with any

supporting documents, to the student's financial aid representative. If denied, the student may appeal directly to the Director of Financial Aid, whose decision is final. The Director has the option, based on the circumstances of the appeal, to refer the appeal to the Financial Aid Office Exception Processing Review Board for a decision and/or to request advice and direction from the Financial Aid Advisory Committee.

### **Availability of Institutional and Financial Assistance Information**

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The following information concerning student financial assistance may be obtained from Director of Financial Aid, Salazar 1000, (707) 664-2389:

1. A description of the federal, state, institutional, local, and private student financial assistance programs available to students who enroll at Sonoma State University;
2. For each aid program, a description of procedures and forms by which students apply for assistance, student eligibility requirements, criteria for selecting recipients from the group of eligible applicants, and criteria for determining the amount of a student's award;
3. A description of the rights and responsibilities of students receiving financial assistance, including federal Title IV student assistance programs, and the criteria for continued student eligibility under each program;
4. The satisfactory academic progress standards that students must maintain for the purpose of receiving financial assistance and criteria by which the student who has failed to maintain satisfactory progress may reestablish eligibility for financial assistance;
5. The method by which financial assistance disbursements will be made to students and the frequency of those disbursements;
6. The terms of any loan received as part of the student's financial aid package, a sample loan repayment schedule, and the necessity for repaying loans;
7. The general conditions and terms applicable to any employment provided as part of the student's financial aid package;
8. The responsibility of Sonoma State University for providing and collecting exit counseling information for all student borrowers under the federal student loan programs; and
9. The terms and conditions for deferral of loan payments for qualifying service under the Peace Corps Act, the Domestic Volunteer Service Act of 1973, or comparable volunteer community service.

Information concerning the cost of attending Sonoma State University is available from Senior Director for University Business Services, Salazar 1000, (707) 664-2308, and includes fees and tuition (where applicable); the estimated costs of books and supplies; estimates of typical student room, board, and transportation

costs; and, if requested, additional costs for specific programs.

Information concerning the refund policies of Sonoma State University for the return of unearned tuition and fees or other refundable portions of institutional charges is available from Senior Director for University Business Services, Salazar 1000, (707) 664-2308.

Information concerning policies regarding the return of federal Title IV student assistance funds as required by regulation is available from Director of Financial Aid, Salazar 1000, (707) 664-2389.

Information regarding special facilities and services available to students with disabilities may be obtained from Director, Disability Services for Students, Salazar 1049, (707) 664-2677.

Information concerning Sonoma State University policies, procedures, and facilities for students and others to report criminal actions or other emergencies occurring on campus may be obtained from Senior Director, Police Services, Sonoma Bldg., (707) 664-2143.

Information concerning Sonoma State University Annual Campus Security Report may be obtained from Senior Director, Police Services, Sonoma Bldg., (707) 664-2143.

Information concerning the prevention of drug and alcohol abuse and rehabilitation programs may be obtained from Vice President for Student Affairs and Enrollment Management, Salazar 1018, (707) 664-2838.

Information regarding student retention and graduation rates at Sonoma State University and, if available, the number and percentage of students completing the program in which the student is enrolled or has expressed interest in may be obtained from Director, Institutional Research, Stevenson 1041, (707) 664-2790.

Information concerning athletic opportunities available to male and female students and the financial resources and personnel that Sonoma State University dedicates to its men's and women's teams may be obtained from Director of Athletics, P.E. 21, (707) 664-2521.

Information concerning teacher preparation programs at Sonoma State University, including the pass rate on teacher certification examinations, may be obtained from Dean, School of Education, Stevenson 1078, (707) 664-3115.

Information concerning grievance procedures for students who feel aggrieved in their relationships with the University, its policies, practices, procedures, or its faculty and staff, may be obtained from Vice President for Student Affairs and Enrollment Management, Salazar 1018, (707) 664-2838.